



## New International Student Information Release & Recommendation Form

*Please complete the top portion of this form and submit to your school counselor for completion. Your counselor should mail or fax this form and supporting documents directly to the address below:*

Office of Enrollment and International Programs  
Bishop Guilfoyle Catholic High School  
2400 Pleasant Valley Blvd.  
Altoona, PA 16602 U.S.A.

Phone: 814-944-3636 Email: [admissions@bguilfoyle.org](mailto:admissions@bguilfoyle.org) Fax: 814-944-8695

### TO THE APPLICANT AND PARENT

Student Name: \_\_\_\_\_

Current school: \_\_\_\_\_

Current Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Counselor Name: \_\_\_\_\_

I give permission to my counselor to release the following information, as well as but not limited to academic records, medical records, discipline records and observations, to the counselor and administrators at Bishop Guilfoyle Catholic High School. I understand that this information will remain confidential and will be used in determining if Bishop Guilfoyle Catholic High School can adequately meet my educational and emotional needs.

**Privacy Notice:** In accordance with the Family Educational Rights and Privacy Act (FERPA), you have the right to access all recommendations and supporting documentation.

**Yes**, I do waive my right to access, and I understand that I will never see this form.

**No**, I *do not* waive my right to access, and I may someday choose to see this form, if Bishop Guilfoyle saves them after my application process.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO THE COUNSELOR

Name: \_\_\_\_\_ Title: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

## New International Student Information Release & Recommendation Form

<u>No Basis</u>		<u>Below Average</u>	<u>Average</u>	<u>Good (above average)</u>	<u>Very good (well above average)</u>	<u>Excellent (top 10%)</u>
	Academic achievement					
	Academic course rigor					
	Attendance					
	Quality of writing					
	Respect given to faculty					
	Disciplined work habits					
	Motivation					
	Integrity					
	Reaction to setbacks					
	Concern for others					
	Self-Confidence					
	Creativity					
	Initiative					
	Overall					

1. Is this student applying for BG's Accelerated Pre-AP program (Grade 7 & 8)?     Yes     No

If yes, do you feel BG's Accelerated Pre-AP Program will fit the ability and achievement level of this student?

Yes     No    Please explain:

---



---

2. Does this student currently qualify for or receive special education services?     Yes     No

a. Is an IEP available?     Yes (*please attach*)     No

b. What accommodations are currently being made for the student:

---



---

c. Given the knowledge that Bishop Guilfoyle Catholic High School does not have a special education department, do you feel Bishop Guilfoyle is an appropriate choice for this student:

Yes                       No                       I would like to discuss via phone

3. Does this student currently receive emotional support services at your school?     Yes     No

a. What accommodations are currently being made for this student:

---



---

b. Given the knowledge that Bishop Guilfoyle Catholic High School does not have an emotional support teacher or program, do you feel that Bishop Guilfoyle is an appropriate choice for this student:

Yes                       No                       I would like to discuss via phone

## New International Student Information Release & Recommendation Form

4. Has this applicant ever been found responsible for a disciplinary violation at your school from the 9<sup>th</sup> grade forward, whether related to academic misconduct or behavioral misconduct that resulted in disciplinary action? These actions could include, but not limited to: probation, suspension, removal, dismissal, or expulsion from your school.  
 Yes  No  School policy prevents me from responding

5. To your knowledge, has the applicant ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime? (You are not required to put "yes" to this question if the adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered to be kept confidential by a court.)  
 Yes  No  School policy prevents me from responding

*If you answered "yes" to either or both of these questions, please attach a separate paper to describe the incident(s).*

6. Does or has this student posed a threat to school or student safety?  No  Yes, please explain

-----

**I recommend this student:**  No basis  With reservation  Fairly strongly  Strongly  Enthusiastically  
 Please Check this circle if you would like to discuss this applicant over the phone.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

To complete this form, please attach the following documents:

- Academic Records/Transcript**
- Current Courses/Grades**
- Discipline Infractions**
- Special Education Documentation.**

All documents should be emailed, mailed or faxed to:

Office of Enrollment and International Programs  
Bishop Guilfoyle Catholic HS  
2400 Pleasant Valley Blvd  
Altoona, PA 16602  
Fax: 814-944-8695  
Email: [admissions@bguilfoyle.org](mailto:admissions@bguilfoyle.org)